LUMS NOP Summer Coaching Session (SCS) 2027

Guide 1: Account Creation, Portal Navigation and Submission

Online application deadline: 23 February 2027

This guide explains the sequence of actions in the NOP SCS 2027 portal. For what to enter in individual application and financial-aid sections, consult **Guide 2: Application Form-Filling Instructions**.

Before you begin

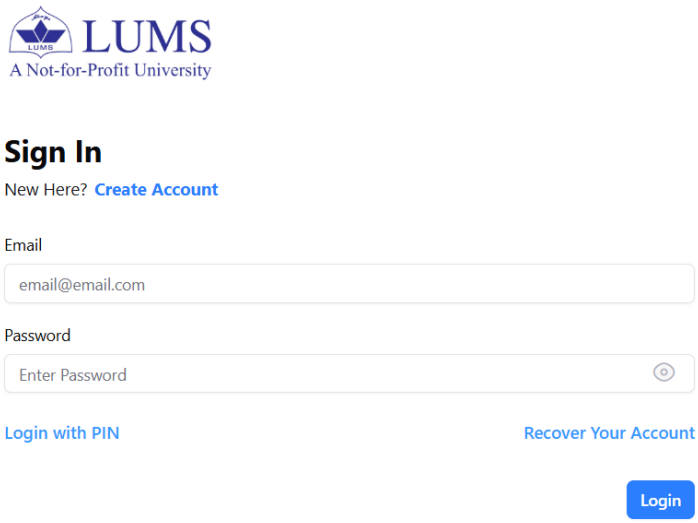
• Use a working email address that you check regularly. Create only one application account.

• Keep your registered email, password, PIN (if created or provided) and Tracking ID secure. Do not share your password.

• A section marked **Completed** is not the same as submitting an application. There are two separate submission stages.

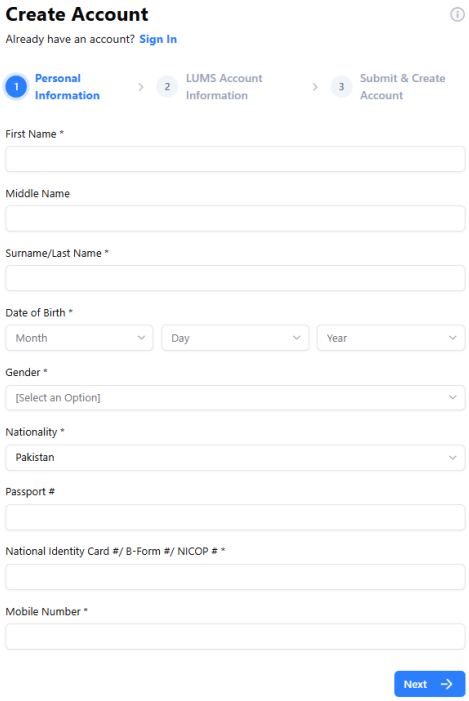
Step 1. Create your account

Visit **https://nopscs.lums.edu.pk** and select **Create Account** next to “New Here?” on the sign-in page.



Original portal screenshot: Sign In and Create Account

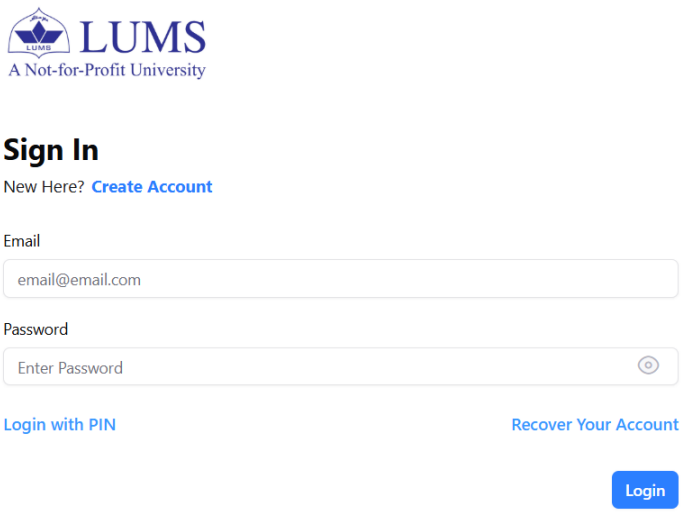
Enter the requested personal information, then complete **LUMS Account Information** and **Submit & Create Account**. Review the information before creating the account.



Original portal screenshot: Create Account - Personal Information

Step 2. Verify your account and sign in

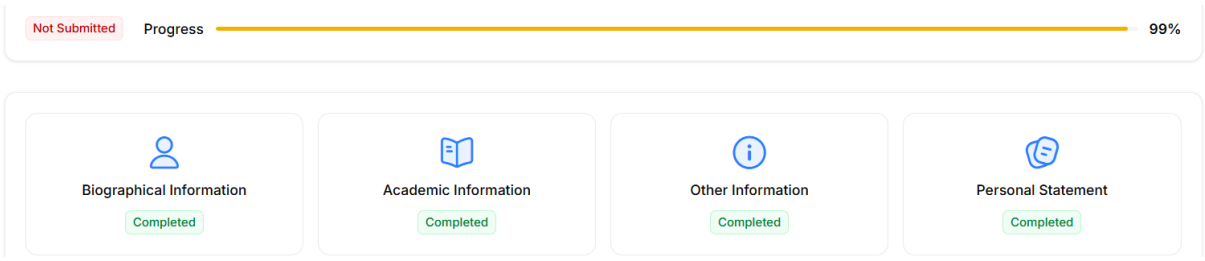
Upon creating an account, an activation link will be sent to both your primary and alternate email addresses, as well as via SMS. You will not be able to log in until you activate your account by clicking on the activation link. If you do not receive the activation email, an option to resend it is available on the login portal. Return to the portal and sign in with your registered email address and password. The sign-in page also offers **Login with PIN** and **Recover Your Account**.



Original portal screenshot: returning to Sign In

Step 3. Complete the NOP SCS Application

On the application dashboard, complete **Biographical Information**, **Academic Information**, **Other Information** and **Personal Statement**. Upload the supporting documents requested in the relevant portal sections and save each completed section. Guide 2 explains the requirements in detail.



NOP SCS Application progress stays at 99% after all four sections are completed.
It reaches 100% only once you successfully click Submit Application.

Step 4. Submit the NOP SCS Application

Check your entries, uploads and section statuses. Select **Submit Application** and confirm that the application status changes to submitted. **The Financial Aid Application becomes accessible after the NOP SCS Application and its required supporting documents have been submitted.**

Step 5. Complete the Financial Need Assessment

Complete all six financial-aid dashboard sections: **Family Information**, **Family Income**, **Family Assets**, **Bank & Tax Details**, **Other Information** and **Document Checklist**. Consult your parent or guardian as needed and upload the required financial supporting documents. See Guide 2 for the details to prepare.

Step 6. Accept the Undertaking and submit Financial Aid

Read **all five** Undertaking declarations in full and select each corresponding toggle to confirm agreement. Then select **Submit Financial Aid Application** to complete this separate submission. Check for a successful submission confirmation.

Important: Completing all dashboard sections, saving drafts or obtaining green Completed labels does not replace either submission button. For questions, use **Ask NOP Centre** within the portal.