LUMS NOP Summer Coaching Session (SCS) 2027

Guide 2: Online Application Form-Filling Instructions

NOP SCS online application deadline: 23 February 2027 | Financial Aid submission deadline: 24 March 2027

The entire application process is online. Upload all required supporting documents within the relevant sections of the NOP SCS and Financial Aid applications. Documents are not submitted separately afterward. **Your application will not be considered complete until the Financial Aid Application has been submitted by 24 March 2027.**

This guide explains what to enter in the NOP SCS Application and the subsequent Financial Need Assessment. For account creation, portal navigation and the two final submission actions, see Guide 1.

General form-filling rules

Complete required fields marked with an asterisk (*); follow portal information icons; enter information consistent with official records; and use **Save Draft** or **Save & Submit** where provided. Remember your email address, password and PIN code, and keep your Tracking ID secure. Check all entries and online uploads before final submission.

1. Biographical Information

Enter your personal details, contact information, parent/guardian details, emergency contact and current/permanent addresses. Upload the requested identity documents and applicant photograph within the form.

2. Academic Information

Use **Add New Record** for each relevant secondary or higher-secondary qualification. Enter board, institution, examination dates, roll number and actual available results. Upload applicable result cards. For a result not yet announced, select **Result Awaiting** rather than entering estimated marks.

3. Other Information

Provide reference details and information about educational background, previous NOP applications, internet access and any requested information session.

4. Personal Statement

Answer both questions in English with at least **200 words each**: your future aspirations and how your proposed LUMS degree supports them; and why you should be considered for the NOP scholarship.

Documents to upload with the NOP SCS Application

The following are uploaded **online in the relevant NOP application sections**, not through a separate later submission:

• Front and back pictures of the applicant’s CNIC or B-Form.

• A recent photograph of the applicant with a white or off-white background.

• Front and back pictures of the parents’ CNICs.

• A picture of the Secondary Education result card.

• A picture of the Higher Secondary Education result card, if applicable. Otherwise select **Result Awaiting**.

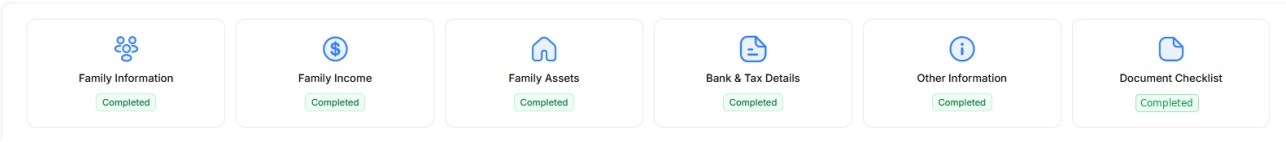
Follow the upload format and file-size instructions displayed in the live portal (the source guide indicates JPG/JPEG and a maximum of 2 MB for certain photograph/result-card uploads).

NOP SCS submission

When all four sections are completed, the NOP SCS progress indicator remains at **99%** until **Submit Application** is selected successfully. Review every required upload before submitting.

5. Financial Need Assessment: six dashboard sections

After submitting the NOP SCS Application with its supporting documents, complete the separate online Financial Aid Application by **24 March 2027**: **Family Information, Family Income, Family Assets, Bank & Tax Details, Other Information** and **Document Checklist**. Enter accurate household information and upload the documents requested for the circumstances you report. All six sections must show Completed before final submission.



Financial Need Assessment dashboard: six completed sections.

Financial Aid document preparation checklist

The following categories reflect the financial-aid checklist shown in the supplied screenshots. **Not every item is required for every applicant.** The portal generates relevant document requests based on the family's reported circumstances. Upload each applicable item directly in the online **Document Checklist**.

Identity and household records: Certificate of Domicile; Family Registration Certificate (FRC); applicant's CNIC/B-Form; father's CNIC; mother's CNIC; separation/divorce legal documentation, where applicable.

Salary, employment and family income: Latest salary slips for earning family members (the example shows father and brother); affidavit explaining an earning household member's contribution, where requested; other income evidence relevant to the family.

Tax and wealth declarations: Latest income tax returns and wealth statements for the relevant parents or household members, where applicable.

Residence and household photographs: House ownership document; home photographs showing the front view, kitchen and drawing room, where requested.

Property and agricultural assets: Ownership documents for plots, shops, agricultural land and houses/apartments, where owned; relevant rent agreements or affidavits stating income from each asset.

Insurance, savings and investments: Insurance policy documents; proof of fixed investments and savings certificates; affidavits stating income from fixed deposits, savings certificates or other investments, where applicable.

Livestock and vehicles: Evidence or affidavit of livestock income, if applicable; vehicle registration documents; lease documents and repayment schedules for financed vehicles.

Property transactions: Sale deed or sale agreement for property disposed of, where requested.

Banking and additional financial records: Bank statements for the latest twelve months for relevant household accounts, where requested; bank account dormancy letters, if applicable; applicable award/decision letters or other financial support records.

The source screenshots include specific names, assets, account identifiers and example periods. These are individualised requests, **not a universal list**. Refer to the live portal for the precise documents, accepted file formats and applicable periods.

6. Financial Aid Undertaking

Read all five declarations about the accuracy of information, LUMS funding, possible home verification, other financial assistance and authorised sharing of relevant information. Select all five toggles.

Undertaking: five declaration toggles.

Final online submission

After completing the financial sections and uploading all applicable documents, select **Submit Financial Aid Application**. Confirm successful submission and retain your Tracking ID. **Your application is not complete until the Financial Aid Application has been submitted by 24 March 2027.** Both stages require separate online submissions; green Completed labels alone do not indicate final submission.

NOP SCS deadline: 23 February 2027. Financial Aid Application deadline: 24 March 2027. Complete all applicable uploads within the online applications; there is no separate document-submission stage.