

HOW TO FILL THE SAT (WITH ESSAY) REGISTRATION FORM 2019 – 2020

- Go through the whole form carefully at least once before you start filling it.
- Use a **black** pen or a **blue** pen.
- DO NOT use a lead pencil.
- **YOU MUST ANSWER ONLY THE QUESTIONS SPECIFIED IN THIS GUIDE**
- Please make sure that you write in CAPITAL LETTERS in understandable, **neat** handwriting.
- If you make a mistake, do not use white-out and do not cross out the letters on the form
- Make sure to enter only one letter in each box and avoid overlapping letters as this could cause your form to be disqualified

There are 25 questions in your SAT form. Let's fill them one by one.

Q1. Write your full name, EXACTLY the way it appears on your passport. You will use exactly the same name in your SAT exam. Do not use different spellings for your name as this may result in **disqualification** from SAT registration.

- For example if a student's first name is Shahid, write down 'SHAHID' in the First Name field
- If a student's first name is Samiullah and he has no Last Name, please complete question 1 as, Last Name – NO NAME, First/ Given Name – SAMIULLAH.
- Students can enter up to 20 letters for their first/ given name and up to 35 characters for their last name. If a student's last name is more than 35 characters, the student should enter as much of their name as possible. If your name is longer than the characters allowed please DO NOT make extra boxes on the form.

Write your last name first, then your first name. If you have two last names, leave a space in between (e.g NAZEER AHMAD).

The Middle Initial (M.I) is **optional**, only fill it out if your passport contains a M.I as well.

1 NAME (REQUIRED)
Enter your legal name, including any hyphens, apostrophes, and spaces. Omit suffixes such as Jr. or III.
Copy your name exactly from the ID you plan to use on test day (as space allows).

LAST NAME/Family Name/Surname – first 35 letters
SHANAWAR

FIRST NAME/Given Name – first 20 letters
IRTAZA BIN ABDULLAH

M.I.

1 NAME (REQUIRED)
Enter your legal name, including hyphens, apostrophes, and spaces. Omit suffixes such as Jr. or III.
Copy your name exactly from the ID you plan to use on test day (as space allows).

LAST NAME/Family Name/Surname – first 35 letters
NO NAME

FIRST NAME/Given Name – first 20 letters
SAMIULLAH

M.I.

1 NAME (REQUIRED)
 Enter your legal name, including any hyphens, apostrophes, and spaces. Omit suffixes such as Jr. or III.
 Copy your name exactly from the ID you plan to use on test day (as space allows).

LAST NAME/Family Name/Surname – first 35 letters
 NO NAME

FIRST NAME/Given Name – first 20 letters
 UMM E HANI

M.I.
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Q2. Enter **000004** and fill in the ovals according to this number. This is the College Board High School Code. Do not enter any other number in this question.

2 COLLEGE BOARD HIGH SCHOOL CODE (REQUIRED)
 Your correct high school code must be completed. An invalid code will result in your registration being returned to you unprocessed. If you do not know your code, or you have confirmed that your school does not have a code, visit [collegeboard.org/sat-codes](#) or use the Student Registration Checklist. When you register, you authorize the release of your testing information to your school.

000004

Q3. Fill in one respective oval for gender

3 GENDER (REQUIRED)

Female Male

Another (not listed): _____

Q4. “Grade” simply means “class”. Fill in the oval next to “12th grade or higher”. Do not choose any other option

4 CURRENT GRADE LEVEL (REQUIRED)
 Fill in the oval next to the grade level you will be in at the time of testing. If testing after school ends and before August, indicate the grade just completed.

- 2nd year of college
- 1st year of college
- No longer in high school
- 12th grade or higher
- 11th grade
- 10th grade
- 9th grade
- 8th grade
- Not yet in 8th grade

Q5. Date of Birth Format is: **Month – Day – Year**. Write your date of birth as per this format. Then fill in the ovals – and be careful to fill them in properly. Below is an example:

- In the first column, fill in the respective oval for the month of your birth
- In the second column, if you were born on the 12th, fill “1” in the first box, and “2” in the second box. If you were born on the 3rd, fill in ‘0’ in the first box and ‘3’ in the second box’

- In the third column, if you were born in 2001, fill '2' in the first box '0' in the second box, and '0' and '1' in the third and fourth box accordingly.

Q6. Place your photograph in the box given on the form.

- Photograph size should be the same as specified on the form which is **2 inches in length x 2 inches in width**. DO NOT use a passport size photograph or one that is smaller
- Write your **name, date of birth** and **000004** on the back of the photograph.
- Then tape the photo to the form with transparent Scotch tape on all 4 edges of the photo. DO NOT staple or glue the picture to the form. Do not use masking tape or coloured tape.

Q7 & Q8 Simply ignore these two questions. DO NOT fill or mark any field.

Q9. This question requires your postal address. Try and provide a complete address so that you may be able to receive a paper admissions ticket (i.e. test card) through post. Let's fill out of the fields one by one.

- Fill in the oval next to "International".
- In place of country code please write **445**. This is the country code assigned to Pakistan by College Board. Do not enter any other number
- Line 1:** Write the name and number of your house number/ Mohallah (whichever applies)

Line 2: P.O.Box number/ Chak number/ Street number (whichever applies)

Line 3: Your district (if different from your city), or more details on your address

Line 4: Your city. In the 'State' box please write PK

Line 5: Your province.

Line 6: Your postal code **if** you have one, otherwise you can leave it blank and then your phone number. If you choose to provide a landline number remember to begin with city code (e.g. for Lahore it is 42).

9 MAILING ADDRESS (REQUIRED)
You must supply your mailing address so that we can contact you about any problems processing your registration.

9a Indicate type of address: U.S./U.S. territory International

9b COUNTRY CODE (REQUIRED for international addresses)
Fill in your country code from the list in *The SAT International Code List* available online at collegeboard.org/sat-codes. **445**

9c Fill in your address below:

Line 1 (Street address or P.O. Box – do not leave blank)
C/O HAMEED KHAIGALA

Line 2 (Apartment number if applicable)
VILLAGE WANDA ZARIF KHAN

Line 3 (International Only – District or Urbanization)
P.O GAMBILA

City (Fill in City – do not leave blank) State
LAKKI MARWAT **PK**

Province (International only)
KHYBER PAKHTUNKHWA

Zip/Postal Code Phone Number – start with city or region code
00923161234567

9 MAILING ADDRESS (REQUIRED)
You must supply your mailing address so that we know where to send your scores and your admission ticket (if you request a paper copy).

9a Indicate type of address: U.S./U.S. territory International

9b COUNTRY CODE (REQUIRED for international addresses)
Fill in your country code from the list in *The SAT Code List International Edition*, available online at collegeboard.org/sat-codes. **445**

9c Fill in your address below:

Line 1 (Street address or P.O. Box – do not leave blank)
P.O KHAS

Line 2 (Apartment number if applicable)
CHAK # 111/7-R

Line 3 (International Only – District or Urbanization)
DISTRICT SAHIWAL

City (Fill in City – do not leave blank) State
CHICHAWATNI **PK**

Province (International only)
PUNJAB

Zip/Postal Code Phone Number – start with city or region code
0092401234567

Q10. You **MUST** fill in your email address as shown. Please make sure you remember the password of this email address as all future correspondence from College Board, including your SAT Admission Ticket will arrive on this email address. You must print your Admission Ticket and bring it to the test center on test day. Without the Admission Ticket you will not be allowed to take the test.

Also circle the oval below so that you can receive a paper ticket in case you face trouble accessing your ticket online.

10 EMAIL ADDRESS (STRONGLY RECOMMENDED)
If you provide an email address, we will email you important updates about your registration and test day reminders. You must print your ticket and bring it to the test center on test day. By providing your email address, you are granting the College Board permission to use your email in accordance with the privacy policy in the Student Registration booklet.

Begin here. → **SHAHID.NAZEER42**
GMAIL.COM

If you receive your admission ticket reminder by email, you won't receive a paper copy of it in the mail unless you fill in the oval below.

I would like to also receive a paper ticket.

Q11, Q12 & Q13. Ignore these questions. Do not fill any portion.

Q14a. Read the statement given below and then sign above the line. Remember, your signature **MUST** be your proper signature that you use on official documents. **Leave Q14b blank**

14a SIGNATURE (REQUIRED)
Read the statement below and sign your name (and by signing you agree to the provisions indicated in the statement).
By submitting your registration, you agree to all SAT testing guidelines and policies, including the conditions in the SAT registration materials provided. You also understand that if you violate any of the SAT Test Security and Fairness policies your scores may be canceled, you may be prevented from taking any future tests, and/or certain violations may be reported to law enforcement.

Johnson
SIGNATURE (Sign as you would on an official document.)

14b PARENTAL CONSENT
For students outside the U.S. who are under age 16, parental consent is required to participate in Student Search Service and to provide race/ethnicity. The parent's signature below indicates consent to collect this information. Student: If your parent does not consent, leave these questions blank.

SIGNATURE OF PARENT/GUARDIAN

Q15, Q16, Q17, Q18 & Q19. Ignore these questions. Do not fill any portion. NOP Centre staff will fill relevant information.

Q20.

Test Center Name	Test Center Address	City	Code
BEACONHOUSE MARGALLA CAMPUS	Pitras Bokhari Road, Islamabad	Islamabad	74732
PAKTURK INTL SCHOOL	Chakshahzad Campus, Islamabad		74729

PAKTURK MAARIF INTL SCHS & COLLEGES	87 + 88 Faiz Ahmed Faiz Rd H-8/1, Islamabad,		74721
ROOTS MILLENIUM SCHOOL	308, Street 3, 1-9/3, Islamabad,		74716
SUPER NOVA SCHOOL	16 Nazimuddin Rd, F-8/1, Islamabad		74717
DHA SUFFA UNIVERSITY	Dg 78, Off Khayaban E Tufail, Karachi	Karachi	74749
KARACHI AMERICAN COLLEGE	Amir Khusro Road, Karachi		74748
KARACHI GRAMMAR SCHOOL (COLLEGE SEC)	St 19, Block V, Scheme V, Khayaban, Karachi		74763
KARACHI INSTITUTE OF TECHNOLOGY & ENTREPRENEURSHIP	Plot 3 And 3a, Sector 47, Korangi, Karachi		74752
UNIVERSITY OF KARACHI	H.E.J. Research Inst. Chemistry, Karachi,		74739
BEACONHOUSE NEWLANDS	Plot No. 632/1, Block J, Lahore		Lahore
KICS UET	House No. 6p, Block P Extension, Lahore	74762	
SCARSDALE INTL SCHOOL	193 BB, Phase-IV, DHA, Lahore	74760	
THE INTL SCHOOL OF CHOUEIFAT-LAHORE	662-G1 Abdul Haq Road, Lahore	74759	
ROOTS IVY INTERNATIONAL SCHOOL	Riverview Campus, Adjacent Toyota, Rawalpindi,	Rawalpindi	

In this question you must choose your desired test centres where you would prefer to give your exam. There are five columns in each choice. Just fill in the right code for example if your code is 74729, fill in the oval marked “7” in the first column, the one marked “4” in the second column, and so on. You must only select from the codes for the test centres mentioned in this guide. If in case the test centres offered by College Board change, we will inform you of the same.

20 TEST CENTER CODES (REQUIRED)
 Check your counseling office or go to collegeboard.org/sat-codes to find two nearby centers that offer the test(s) in the month you selected.

First Choice 7 4 7 2 9

Second Choice 7 4 7 3 9

Q21a. Write **0513** in option 1 as that is the LUMS code through which we will directly receive your test scores from College Board. You may choose to write down the code of other universities in the remaining boxes if you wish

Leave **21b** and **21c** blank.

21 SCORE REPORTING
 To send score reports to colleges and scholarship programs, find the codes in The SAT Code List booklet online at collegeboard.org/sat/codes. Print the numbers as legibly as possible for accurate scanning. **Note:** Test takers with active online College Board accounts do not receive paper score reports. To change this default, go to collegeboard.org/mySAT.

21a Four Score Reports Covered with Registration
 See the Student Registration Booklet for more information about which scores will be sent and using Score Choice™.

1 2 3 4

21b Additional Reports \$12.00 each Complete Item 21c for the fees.
 Fee-waiver Users should check their online accounts (or call Customer Service) to see how many additional reports they can send at no charge (up to four total per student).

1 2 3 4

21c Additional Report Fees

<input type="radio"/> 1 additional report	\$12.00
<input type="radio"/> 2 additional reports	\$24.00
<input type="radio"/> 3 additional reports	\$36.00
<input type="radio"/> 4 additional reports	\$48.00

Total additional reports \$
(Enter the total in Item 23c)

Q22, Q23, Q24 and Q25 are not required. Leave them blank. NOP Centre will fill required information.

IT IS IMPORTANT THAT AFTER FILLING THE FORM, MAKE A PHOTOCOPY OF IT AND KEEP IT FOR YOUR RECORD AS YOU WILL NEED IT WHEN YOU CREATE AN ONLINE COLLEGE BOARD ACCOUNT.

ALSO DO NOT FORGET TO SEND A COPY OF YOUR PASSPORT OR THE PASSPORT TOKEN FORM IF YOUR PASSPORT IS NOT READY

**Government of Pakistan
 Ministry of Interior
 Directorate General Immigration and Passports**



Token No. : 45 Home Delivery : No
 Receipt No.: 23 Application Status: Urgent
 Date : 11-10-2019 Booklet Pages : 36 Pages
 E-Passport : No Operator Name : Waqas Waqas
 Email ID : Site Name : Lahore Shadman

10202750644


Application Type New Passport Type Ordinary
 Applicant Given Name : _____ Surname : _____
 Identity Card Number : _____ Old Passport Number : _____
 Other Citizenship : _____ Passport Number : _____
 Date of Issue : _____ Place of Issue : _____
 Father's Name : _____ Guardian Name : _____
 Identity Card Number : _____ Nationality : _____
 Spouse's Name : _____
 Identity Card Number : _____ Nationality : _____
 Present Address : _____
 Permanent Address : _____
 Mailing Address : _____

Date of Birth : _____ Place of Birth : _____
 Mobile Number : _____ Gender Female Marital Status Unmarried
 Qualification Other Profession Other
 AJK National No Pakistani By Birth Religion Islam

Whether repatriated on Government expenses or not ?
 Whether employes in Govt./Semi Govt. Autonomous body/corporation, localbodies/State owned industry ?
 Whether served in Armed Forces ?
 Whether reservist in Armed Forces ?

Declaration
 To the best of my knowledge and belief the information given in this application is correct.

